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6                   DISTRICT COURT OF GUAM  
7                   TERRITORY OF GUAM  
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10 FLORENCIA Q. LEWIS,

Civil Case No. 05-00026

11                   Plaintiff,

12                   vs.

13 UNITED STATES OF AMERICA,

**ORDER**

14                   Defendant.

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16         Based upon the representation that the parties request desire to meet with the below-  
17 signed Magistrate Judge to discuss settlement, a Settlement Conference shall be held on  
18 Wednesday, May 30, 2007, at 10:00 a.m. The Court directs the parties to read this Order  
19 carefully as it controls the settlement procedure for this case.

20         **1. Presence of Lead Counsel.** Unless a party is proceeding *pro se*, the attorney  
21 attending the settlement conference must be the lead trial counsel.

22         **2. Presence of All Parties.** All parties or the party's representative to the litigation must  
23 attend the settlement conference. A representative with *unrestricted* settlement authority must  
24 appear on behalf of corporations and other business entities.

25         **3. Insurance Matters.** In cases involving insurance, a representative with *unrestricted*  
26 settlement authority must appear on behalf of the insurance company.

27         **4. Confidential Settlement Letters.** Each party must submit a confidential settlement  
28 letter, no more than five (5) pages in length, no later than noon on Wednesday, March 23, 2007.

1 The letter should not be filed, but should be submitted in a sealed envelope and labeled  
2 "SEALED: CONFIDENTIAL SETTLEMENT LETTER FOR IN CAMERA REVIEW ONLY."  
3 The letter should set forth the party's statement of the case, including strengths and weaknesses,  
4 and the party's settlement position, including the last offer or demand made by the party and a  
5 statement of the offer or demand the party is prepared to make at the settlement conference. The  
6 settlement conference letter shall be returned to the party that submitted the letter at the end of  
7 the settlement conference.

8           **5. Date and Time of Conference.** The settlement conference shall be scheduled for  
9 Wednesday, May 30, 2007, at 10:00 a.m.



**/s/ Joaquin V.E. Manibusan, Jr.  
U.S. Magistrate Judge  
Dated: Mar 20, 2007**